

Tadworth Cricket Club Rules 2010  
adopted at AGM 25<sup>th</sup> February 2010

1. The Club shall be called "Tadworth Cricket Club" and the Headquarters of the Club shall be at The Pavilion, The Green, Mill Road, Tadworth, Surrey KT20 7TE Tel. 01737 813326
2. All Members of the Club listed in Paragraph 6 herein shall be members of Tadworth Cricket Club and shall be bound by its rules, copies of which may be obtained on written request from the Secretary of Tadworth Cricket Club.
3. The object of the Club shall be to organize and encourage the playing of Cricket, through, among other things, the provision of practice and playing facilities, coaching and fixtures for all Playing Members.
4. The Club colours shall be Green, Yellow and White. Teams representing the Club should wear traditional cricket clothing unless the rules of a competition in which they are playing dictate otherwise.
5. The Club may from time to time create Sections within the Club such as, but not limited to, Colts and Women. Such Sections will be within the overall management and financial control of the Executive Committee, but they may be responsible for their own day to day affairs as determined by the Executive Committee.
6. The Club shall consist of:
  - (a) The President
  - (b) Vice-Presidents
  - (c) Playing Members
  - (d) Non-playing Members
  - (e) Temporary Honorary Members (being Members and friends of teams playing matches against the Club, such Membership being for the day only)
  - (f) Colts (includes Chinthurst members)
  - (g) Life Members
  - (h) Student Members
  - (i) Honorary Members as nominated by at least 2 playing members and as elected by members of the Executive committee. There will be a maximum of 6 Honorary Members elected/re-elected annually
  - (j) Family members – family membership allows full membership for 1 parent, social membership of a second parent and membership of one colt

Subject to the provisions of Rule11 herein, Membership shall be open to all irrespective of age, gender, disability, race, ethnic origin, creed, colour, social status and sexual orientation.

7.
  - a) The Annual General Meeting of the Club shall be held on a date not later than 31<sup>st</sup> March. At least 14 days before that date each Member shall be sent written notice of the Meeting.
  - b) Club Reports and statement of accounts of the Club shall be made available for inspection to any member of the club
  - c) The Club is a non-profit making organization. All surpluses from its activities are reinvested to maintain and improve facilities.
8. The lease of the land upon which the pavilion stands shall be vested in not less than 3 Trustees. The names of the trustees shall be recorded in the minutes of the AGM each year by the Hon Secretary.
9. Subject to their election at the Annual General Meeting, the Officers of Tadworth Cricket Club shall be:
  - a President, who shall act as a guardian of the culture and standards of the Club;
  - the Vice-Presidents (not to exceed 20 or such other number as the Committee shall from time to time determine);
  - the Chairman;
  - the Hon. Secretary
  - the Hon Treasurer
  - Chair and Deputy Chair of the Colts sub-committee
  - The Club Welfare Officer
  - the Fixture Secretary
  - the Membership Secretary
  - Captains and Vice Captains of the Adult Cricket team

The Executive Committee of Tadworth Cricket Club will be made up of at least

- the Chairman
- the Hon. Secretary,

- the Hon. Treasurer
- one member of the Colts sub-committee
- one member of the Grounds and House sub-committee
- a representative from the Captains/Vice Captains of adult cricket
- other club members may be asked to attend to support delivery of the TCC development plans

The Executive Committee shall:

- (a) acquire and provide grounds, equipment, coaching, training and playing facilities, clubhouse, transport, medical and related facilities;
- (b) ensure provision of coaching, training, basic first aid equipment, and related social and other facilities by qualified personnel;
- (c) take out any insurance for club, employees, contractors, players, guests and third parties;
- (d) raise funds by appeals, subscriptions, loans and charges and events;
- (e) borrow money and give security for the same, and open bank accounts;
- (f) set aside funds for special purposes or as reserves;
- (g) invest funds in any lawful manner;
- (h) employ and engage staff and others and provide services;
- (i) co-operate with or affiliate to firstly any bodies regulating or organising the Sport and secondly any club or body involved with it and thirdly with government and related agencies; and
- (j) do all other things reasonably necessary to advance the purposes.
- (k) carry out, at least annually, a risk evaluation of the Club facilities. This will include, but will not be limited to, fire precaution and utility provision (gas, electric etc)

10. Nominations for the appointment of the Officers of the Club shall be accepted prior to or at the Annual General Meeting. Proposers shall obtain candidates' consents to nomination.

The Committee will make nominations for Vice Presidents and Life Members; no nominations for Vice Presidents/Life Members shall be accepted from the floor of the AGM.

- a) The Officers of Tadworth Cricket Club shall be elected at the Annual General Meeting to serve for a period of one year. The Executive Committee shall meet at least 8 times per year and will require a minimum of 5 members to be deemed quorate
- b) Any Member of the Club (except Temporary Honorary Member) may nominate or propose any other Member (or Temporary Honorary Member) for election as an Officer of the Club.. Only adult playing members will have the right to vote for the Captains and Vice Captains of the Adult Cricket Teams . (For clarification Student members will also be eligible to vote for Captains and Vice Captains)
- c) The Executive Committee shall have power to fill any vacancy caused by retirement or any other reason between Annual General Meetings
- d) The sub-committees shall meet at a frequency determined as appropriate by the member that represents the said sub-committees at the Executive Committee
- e) Any Committee member (Executive or sub-committee) ceases to be such if he or she ceases to be a member of the Club, resigns by written notice, or is removed by the Executive Committee for reasonable cause after the Member concerned has been given the chance of putting his/her case to the Executive Committee with an appeal to the Club Members, or is removed by Club Members at a general meeting. The Executive Committee shall act reasonably to decide time limits and formalities for these steps.

11. The level of annual subscriptions shall be as determined by the Annual General Meeting. Notice of any proposed alteration in the subscription shall be posted on the Club Notice Board and to Club Members at least ten days before that meeting.

The categories of Members for whom annual subscriptions shall be levied are:

- 1) Playing Members of at least 21 years of age or over on the first day of September in the preceding year
- 2) Non-Playing or Social Members
- 3) Colts under 16 years of age on the first day of September in the preceding year
- 4) Students who are defined as anyone in Full-Time Education aged greater than 16 on the first day of September in the preceding year
- 5) Family Members

12. Colts & Non-Playing Members shall not have the right to vote at General Meetings of the Club save that all non-playing members shall have the right to vote in any ballot relating to their subscription. Otherwise the categories of Members listed at Rule 11 plus the President, Vice-Presidents and Honorary

Members, shall be eligible to vote at any Annual or Special General Meeting. General Meetings shall be chaired by the President or, in his absence, the Chairman. Decisions at AGM's, SGM's and at the Committee shall be by simple majority. In the event of an equal vote, the Chairman of the meeting shall have a second or casting vote. Voting shall be by a show of hands except where the Committee or Chairman of the meeting decides voting shall be by ballot.

13. All subscriptions shall become due and payable by no later than May 31st each year. No person shall be eligible for selection to represent the Club until his or her subscription has been paid except in circumstances where the Committee deems it to be in the Club's interest to waive this stipulation. If any Member neglects to pay a subscription by the first day of June, or such other date as the Executive Committee shall decide, his or her name may be erased by the Executive Committee from the list of Members or until such time as an increased subscription has been paid .
14. The cricket ground shall be open to Members for practice during the playing season at times determined by the Executive Committee of Tadworth Cricket Club. Members under the age of eighteen must follow the rules and/or guidelines issued from time to time by the England and Wales Cricket Board that may apply to them.
15. Tadworth Cricket Club recognises and adopts the ECB Safe Hands policy. All Members, playing and non-playing, shall conform to the Laws of Cricket and Spirit of the Game and any rules of the leagues and competitions in which the Club participates. If the Committee is of the opinion that the conduct of any Member might have been detrimental to the good name or interests of the Club, its sponsors, any league or competition in which the Club participates or the good name of cricket in general, a special Meeting of the Executive Committee, constituted as a Disciplinary Tribunal, shall be called to consider the matter, and at least seven clear days' notice in writing shall be given by the Secretary to the Member in question summoning him or her to attend. Such notice shall contain a statement of the charge or charges against the Member. If the Member so summoned shall fail to attend, for any reason, he or she may be suspended from membership of the Club forthwith until such time as the charge or charges against him or her are determined. If a member of the Executive Committee is unable to adjudicate impartially (such as, for example, if the Member under suspicion is a family member) he shall be replaced by a Vice President nominated by the other members of the Committee. If, by a simple majority, the Disciplinary Tribunal finds that the accused Member is guilty of the offence(s) with which he or she was charged, it shall:
  - a) issue a reprimand in the form of a written warning as to future conduct and/or
  - b) suspend the Member from membership of the Club for such period as it decides appropriate or
  - c) expel the Member.

Written notice of the decision of the Disciplinary Tribunal, together with its reasons, shall be given to the Member forthwith by the Secretary and he or she shall thereupon cease to be a Member of the Club for such a period ~ the Disciplinary Tribunal shall determine, in the case of suspension, or permanently, in the case of expulsion. Any Member so suspended or expelled shall have the right to appeal, within seven days of

receipt of the decision, to the President who, together with two Vice Presidents, not being members of the Disciplinary Tribunal, nominated by the President, shall constitute an Appeals Panel. The grounds for such an appeal must be given in writing. The Member concerned shall have the right to attend an appeal hearing, be represented and produce witnesses in support of the appeal. The decision of the Appeals Panel shall be final.

16. The Secretary shall, at the written resolution of the Executive Committee or at the written requisition of ten Members of the Club, call a Special General Meeting, of which fourteen days' notice shall be given stating the object, time and place of such Meeting. No General Meeting of the Club, Special or Annual, shall consider any business other than that for which it is convened except for such other business as has been notified to the Secretary in writing. Such written notice shall have been received by the Secretary not less than forty-eight hours before the scheduled starting time of the Meeting.
17. These Rules may be altered only at an Annual General Meeting or a Special General Meeting called for that purpose, and notice of any proposed alteration shall be sent to all Club Members and posted on the Club notice board at least ten days previous to the Meeting to which the proposed alteration is to be submitted.
18. In the event of the dissolution of the Club any assets remaining after debts and liabilities have been settled shall be transferred to the Surrey Cricket Board for the benefit of local cricket organizations.
19. Code of Conduct

#### 19.1 Code of Conduct for Club Officials, Members and Volunteers

The essence of good ethical conduct and practice is summarised below. All Club officials and volunteers must:

- Consider the well-being and safety of participants before the development of performance.
- Develop an appropriate working relationship with performers, based on mutual trust and respect.
- Make sure all activities are appropriate to the age, ability and experience of those taking part
- Promote the positive aspects of the sport (e.g. fair play)
- Display consistently high standards of behaviour and appearance
- Follow all guidelines laid down by the national governing body and the club
- Hold the appropriate, valid qualifications and insurance cover
- Never exert undue influence over performers to obtain personal benefit or reward
- Never condone rule violations, rough play or the use of prohibited substances

All members of the Club are expected to abide by the following.

- All members must play within the laws of Cricket and respect officials and their decisions.
- All members must respect opponents.
- Members should keep to agreed timings for training and competitions or inform their coach or team manager if they are going to be late.
- Members must wear suitable clothing and cricket equipment for training and match sessions, as agreed with the coach/team manager.
- Members must pay any fees for training or events promptly.
- Club members are not allowed to smoke on club premises (within the walls of the pavilion) or whilst representing the club at competitions.

#### 19.2 Code of Conduct for Equality and Diversity:

The Club is committed to ensuring that equity is incorporated across all aspects of its development. In doing so it acknowledges and adopts the following Sport England definition of sports equity:

Sports equity is about fairness in sport, equality of access, recognising inequalities and taking steps to address them. It is about changing the culture and structure of sport to ensure it becomes equally accessible to everyone in society.

The Club respects the rights, dignity and worth of every person and will treat everyone equally within the context of their sport, irrespective of age, gender, disability, race, ethnic origin, creed, colour, social status and sexual orientation.

Tadworth Cricket Club is committed to everyone having the right to enjoy their sport in an environment free from threat of intimidation, harassment and abuse.

All Tadworth Cricket Club members have a responsibility to oppose discriminatory behaviour and promote equality of opportunity.

Tadworth Cricket Club will deal with any incidence of discriminatory behaviour seriously, according to club disciplinary procedures.

#### 19.3 Code of Conduct of Colts:

The Club is fully committed to safeguarding and promoting the wellbeing of all its members. The club believes that it is important that members, coaches, administrators and parents associated with the club should, at all times, show respect encouraged to be open at all times and to share any concerns or complaints that they may have about any aspect of the club with the Colts

Manager Junior members are not allowed to consume alcohol or drugs of any kind on the club premises or whilst representing the club.

## 20. REFRESHMENT BAR

There shall be no sale, supply or consumption of intoxicating liquor on behalf of the Club on the Club premises to or by any person under the age of 18 years.

- Intoxicating liquor may be supplied by and on behalf of the Club for consumption on the premises by all or any of the following persons who may be admitted to the Club's premises:
  - Members of the Club;
  - guests of Members of the Club provided they are accompanied by the appropriate Member;
  - visiting members of other clubs engaged in fixtures against the Club;
  - the guests of any such visiting members at the visiting member's expense;
  - official guests of the Club invited to any Club function;
  - visiting members of other cricket clubs attending Club functions and their guests at the visiting member's expense on such occasions,
- provided that all such persons referred to in Rule 20 shall be over the age of 18 years and shall not be entitled to purchase intoxicating liquor for consumption off the Club's premises.
- A register of Members provided by Rule 11 shall be kept on the Club's premises at all times as maintained by the Membership Secretary
- The permitted hours for the supply of intoxicating liquor at the Club shall be as from time to time determined and published by the Committee in accordance with provisions outlined in the club premises certificate and Summary Document, this being a requirement under licensing act 2003, schedule 8, paragraph 17.
- Notwithstanding the above, there may be sales of intoxicating liquor for consumption on the Club's premises to persons other than those detailed in Rule 20 who are admitted to the Club's premises to attend functions organised for the benefit of the Club.

An up-to-date copy of this these rules shall be exhibited in the Club Pavilion and published on any website of the Club from time to time in place.

**Adopted at the Special General Meeting held at Tadworth Cricket Club**

**on Feb 25<sup>th</sup> 2010**

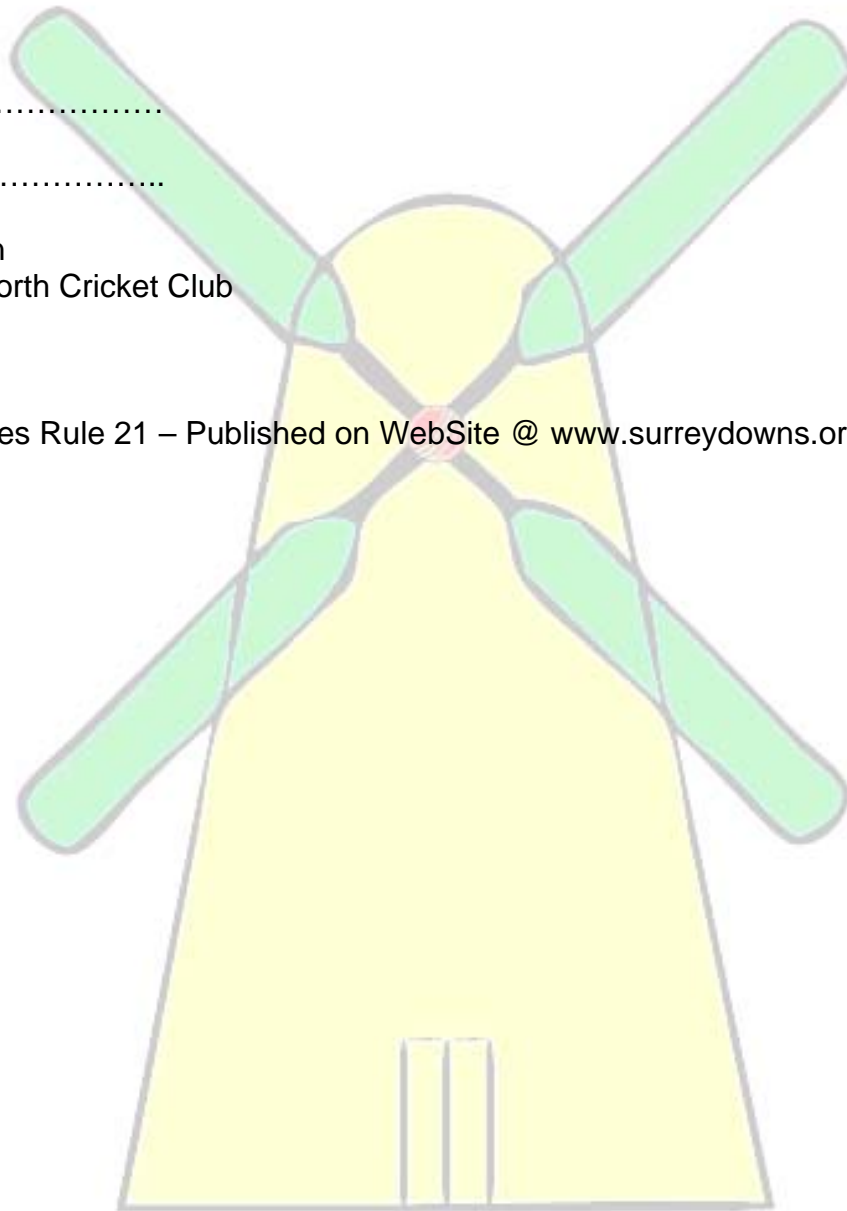
**Signed**

Name .....

Signature .....

Craig Stevenson  
Chairman Tadworth Cricket Club

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